

St. John's Lutheran School

"2020-21 Stage 2 Plan – Phase 5"

Stage 2: Implementation

This reopening plan will be set into motion based on the new realities at the end of a quarter or semester (based on entering into phase 5).

Staff & Student Training:

- All staff and student training will have already taken place in Stage 1.
- Schedules
 - Day and class schedules will be slightly altered to compensate for additional time lost to safety measures (see individual schedules).

Arrival & Health Screening:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Families are encouraged to take each student's temperature and monitor any Covid-19 symptoms at home each morning to avoid having their child sent home once arriving at school.
 - If you can answer YES to any of the following screening questions, your child should NOT come to school. Please contact your doctor for medical advice regarding testing or patient care, and then contact the school office.
 - Screening questions include:
 - Do you or anyone in your household have a fever, cough, diarrhea, rash on hands or feet or shortness of breath?
 - Does anyone in your household have any symptoms of a communicable disease like the cold or flu?
 - Do you live with anyone who has had close contact with person diagnosed with COVID-19 in the last 14 days?
- All staff and parents entering the building will undergo mandatory temperature checks. Temperatures must be under 100.4 degrees to access the building. **Face coverings are mandatory for everyone to enter the building.**
- Morning Arrival Access Points...
 - Grades 5-8
 - These students will enter the building through the playground blue doors. (West side of building.)
 - Infant -4
 - These students will enter the building through the main entry doors
- Families should have an emergency contact who is available to quickly come get students who get ill at school.

New Temporary Employee Policies:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Sick Day Symptom Log
 - A log of all symptoms causing a staff member to take a sick day will be kept in order to track possible Covid-19 outbreaks.

Limits on Visitors:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- No parents or visitors in the school between 7:45-2:45 unless they are picking up a student or dropping off school materials, in which case they will utilize the school office.
- Preschool and kindergarten students are limited to one adult accompanying them to their class in the morning.
- Only one preschool parent/adult may enter the school to pick-up their preschool student.
- Parents of grade 1-8 students will not be allowed to accompany their child to their classroom in the morning.
- All building visitors will be health screened and required to have a facial covering before entering the building, and will be limited to specific parts of the building based on the reason for visit.
- Change from Stage 1 (phase 4)...
 - Parent volunteers will be allowed to begin working in the building, but will undergo the same screening to enter the building that staff members go through.

Screening of Children During the Day:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Students who do not feel well will be sent to the sick room. The office staff will screen the child to determine whether they may return to class, or need to be quarantined in the sick room until a parent or emergency contact can pick them up.
 - The sick room will be thoroughly disinfected after each student use.
 - Staff caring for sick children will do so with surgical mask, gloves, and face shield.

Testing & Responding to Positive Cases:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Any staff or students that exhibit multiple Covid-19 symptoms (as determined by the school), including a fever, will not be allowed to return until they can provide a negative testing result from their doctor or other medical facility, or have been released from isolation according to CDC guidelines.
- Any staff or student that tests positive for Covid-19 will have to self-quarantine for up to 14 days until they are no longer infectious.
 - The school will notify parents of any laboratory positive or clinically diagnosed cases of Covid-19. Student/staff identities are always kept confidential according to ADA.
 - Students or staff members that are determined to have been in “close contact” of the positive case, will be asked to self-quarantine for up to 14 days or provide the school with a negative test.
 - Close contact definition...individuals that spent more than 15 continuous minutes within 6 feet of the positive case.

Personal Protective Equipment: (PPE)

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Face Masks
 - Students and staff members are expected to wear a face mask to school every day. Face masks will be worn while walking throughout the building and when social distancing can not be maintained.
 - Families are encouraged to wash/clean their masks daily at home.
 - Students must wear a mask when they enter or leave the building and anytime they are in common spaces or hallways. While in their classroom or outside, students will not be required to wear face masks.
- Teachers will wear shields during classroom instruction, and masks when moving throughout the building.

Cleaning and Sanitizing:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Each room will be sanitized daily as part of our off hours cleaning.
- Each teacher will sanitize doorknobs, counters, and light switches throughout the day.
- Water fountains will be used to refill personal water bottles from home only.
- Each classroom has a hand sanitizing station that will be used regularly.
 - Hand sanitizer stations will also be added to common spaces throughout the building.
- As part of classroom routines, students will be taught to sanitize their area under the teacher's supervision.
- All trash cans will be touchless.
- Rooms occupied by an individual that tests positive for Covid-19 will be closed until they are fully disinfected.

Social Distancing:

- All classroom seats will be placed at maximum safe social distance and face one direction.
- Staggered hallway schedules will allow our students and teachers to avoid large mixed groups.

Food Service:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- All classes will eat lunch in their homerooms.
- St. John's will still provide a hot lunch program, but additional steps will be taken to ensure the safe preparation and distribution of the food.
 - No shared condiment items like ketchup, mayo, salt/pepper, etc. These items will be single serve packets.

Other Health & Safety precautions:

Continuation of the following Stage 1 (phase 4) policies and procedures...

- Cohorting

- Cohorting will be used in scheduling activities like physical education, recess, chapel services, etc. to reduce the chance for wide-spread illness.
 - The gym will not be used for recess. We will only use our outdoors space for recess. Alternative arrangements will be made if the weather does not allow for outdoor recess.
- Field Trips
 - Off-campus field trips will be allowed under the following provisions...
 - All chaperones will be screened for temperature before transporting students.
 - Masks must be worn during transportation to and from the location.
 - Classes will abide by the restrictions of the field trip location including social distancing, wearing of masks, and sanitation procedures.
- Chapel Services & Assemblies
 - We will have weekly chapel services, but seating will reflect social distancing. Classes will continue to sit with their homeroom. Singing will still be part of chapel.
 - Assemblies will only occur if social distancing protocols (including cohorting) can be met, and will include only the grade level pertinent to the content.
- Lockers
 - Student lockers will be divided to accommodate social distancing when each grade level is utilizing them.
- Middle school classes will remain in their homeroom during core instruction, and teachers will move to them.
 - This is to eliminate large numbers of students in close proximity during passing periods.
- School-Home Communication
 - All school to home communication will be digital. The school will not use paper fliers to communicate information.
- Before and After Care
 - Students will be cohorted to avoid mixing students from middle, elementary, and early childhood grade levels.
 - Snacks will not be allowed to be shared.
 - Remove a portion of toys to lessen the number of contaminated surfaces
 - Existing square footage ratios will continue to be followed.
- Athletics & Extra-Curricular Activities
 - The decision to provide a sport and/or extra-curricular activity will be determined based on the health and safety of that specific activity and in compliance with the MHSAA. The school administration will make those decisions at the time of the sport/activity season based on real time information.
 - It is the hope of the administration that we will be able to offer as many sports and activities as possible; but this will be based on the ability to do so in a safe and healthy manner.
 - If sports or extracurricular activities are offered, the school will follow the guidelines of the Michigan Safe Schools Plan.
- At Home Learning
 - St. John's will be prepared to quickly and seamlessly transition to At Home Learning for a short period of time if the State or Federal government mandates it.

